

Response Table Report



To create a Response Table report:

1. In the Report Manager tab select your survey and click on the **Response Table** icon
2. Choose which questions you want to display in your report
3. Click **Generate Report**

This report allows the survey creator to view how all the respondents answered each of the selected questions in the survey.

The Response Table report only allows you to view 100 responses at a time. To view the rest choose from this drop-down.

Other information about the survey can be found here, such as survey title, total responses and status.

Survey Details

Survey Title: Survey #73 [3 responses] | Report Type: Response Table

Start / End Date: 11-Nov-11-Apr-09 | Total Responses: 3 | Status: Active

Report Properties

View: Responses 1-3

Add Commentary

To see complete individual response, click on response number.

Response No.	IP Address	1. Please enter your full name:	2. What college or university do you attend?	3. Gender:	4. The year of your graduation
<u>1.</u>	12.28.182.28	John Doe	Virginia Tech	Male	2004
<u>2.</u>	12.28.182.28	Sally Smith	Virginia Tech	Female	2006
<u>3.</u>	12.28.182.28	Colonel Mustard	Naval Academy	Male	2004

Response number

If this was a Private with Unique Key survey the respondent's email address would be displayed here as well.

Each response is shown here in a table format

